

**MANVILLE BOARD OF EDUCATION
MANVILLE, NEW JERSEY**

MINUTES – REGULAR MEETING

June 23, 2020 – 7:00 PM – Virtual Meeting

<https://us02web.zoom.us/j/87465464445?pwd=TE5pK3gxbnRaMUdPdZQva0h0dUFLZz09>

A meeting of the Board of Education will be held this day as a Virtual Meeting. The order of business and agenda for the meeting are:

I. CALL TO ORDER – Board of Education President Heidi Zangara - 7:04PM

II. OPEN PUBLIC MEETING STATEMENT – Ms. Zangara

According to provisions of C231, P.L. of 1975, proper notice of this meeting was made on January 10, 2020, by mail to the Borough Clerk and official newspapers and was posted in the Board of Education office.

III. ROLL CALL

Present: Branden Agans, Kelly Harabin, Sharon Liszczak, Jeanne Lombardino, Sharon Lukac, Ned Panfile, Louis Petzinger, Josephine Pschar, Heidi Zangara

Also Present: Robert Beers, Superintendent; Jamil Maroun, Assistant Superintendent; Allison Bogart, School Business Administrator/Board Secretary

Absent:

IV. PLEDGE OF ALLEGIANCE, MOMENT OF REFLECTION AND READING OF MISSION STATEMENT

We believe in the potential of our students, the ability of our teachers and administrators, and the support of our parents and community. Every child. Every day.

V. APPROVAL OF MINUTES – RESOLVED, the Board of Education approves the regular and executive minutes of the following meeting: May 12, 2020.

Mrs. Zangara made motion to approve the Minutes. The motion was seconded by Mrs. Lombardino and approved by unanimous voice vote.

VI. SUPERINTENDENT’S REPORT & PRESENTATIONS – Mr. Robert Beers

- Mr. Beers reported on:
 - Update on COVID-19 – As a state we are starting to open up. We are still waiting for guidance from the Dept. of Education on what schools will be doing in September. Guidance is supposed to be out this week and we are hoping that we can provide a preliminary plan at the next Board of Education meeting in July.
 - Kudos to the High School Administration and Teachers on putting together a very special graduation for the seniors. They did a phenomenal job on the video and on the drive-through graduation ceremony the next day. Thank you!
 - School Funding – We will not get a final determination on our state numbers until the end of August, but thanks to previous funds that were directed to the school through S2 Reform over

the past several years we have been able to upgrade our technology and were able to meet the needs of operating virtually. This would not have been possible without receiving those funds. We hope the work towards fully funding our schools continues to be reflected in our state aid numbers.

- Merit Goal Presentation – Long Range Plan
 - All goals are on target except those that were impacted by COVID-19 and we hope that we will be able to get back on track after the 20-21 school year.

VII. PUBLIC COMMENT – Ms. Zangara will invite questions and comments from the public on agenda items. Comments are limited to three minutes per speaker. Individuals wishing to speak must state their name and address. All statements and/or questions shall be directed to the presiding officer and no participant may address or question Board members individually. All speakers are requested to express themselves in a civil manner, with due respect, for the dignity and privacy rights of others whose legal rights may be affected.

At 7:28pm Mrs. Zangara moved that the meeting be opened to the public. The motion was seconded by Mr. Panfile and approved by unanimous voice vote. Mrs. Zangara invited questions and comments from the public.

There were no comments from the public.

At 7:29pm Mrs. Zangara motioned to close the meeting to the public. The motion was seconded by Mrs. Liszczak and approved by unanimous voice vote.

VIII. COMMITTEE REPORTS:

A. Policy Committee: Branden Agans, *Chairperson*

Mr. Agans moved that item A-1 through A-2 as follows:

A-1 RESOLVED, the Board of Education approves the annual re-adoption of Policy 5512, Harassment, Intimidation, and Bullying, as originally approved on August 16, 2011 and annually re-adopted as per State mandate on August 21, 2012; October 15, 2013; June 17, 2014; September 8, 2015; June 14, 2016; June 20, 2017; June 19, 2018 and June 18, 2019.

A-2 RESOLVED, the Board of Education approves for first reading the adoption of the following policies/regulations:

| | |
|-----------------|-------------------------------|
| Policy 1581 | Domestic Violence |
| Regulation 1581 | Domestic Violence |
| Policy 2422 | Health and Physical Education |
| Policy 3421.13 | Postnatal Accommodations |
| Policy 4421.13 | Postnatal Accommodations |
| Policy 5330 | Administration of Medication |
| Regulation 5330 | Administration of Medication |
| Policy 7243 | Supervision of Construction |
| Policy 8210 | School Year |
| Policy 8220 | School Closings |
| Regulation 8220 | School Closings |

Policy 8462

Reporting Potentially Missing or Abused Children

The motion was seconded by Mrs. Liszczak and approved by roll call vote as follows:

AYES: Mr. Agans, Mrs. Harabin, Mrs. Liszczak, Mrs. Lombardino, Mrs. Lukac, Mr. Panfile, Mr. Petzinger, Mrs. Pschar and Mrs. Zangara

ABSENT: None

B. Curriculum and Instruction Committee (Student Activities): Sharon Liszczak, *Chairperson*

Mrs. Liszczak reported that the committee met earlier this evening. It was a very productive meeting where they discussed continuing the curriculum and instruction goals of the district. Specifically welcoming the new Pre-K through 4 Director of Curriculum, Tatianna McBride to our administrative team on July 1st. There is also going to be extensive curriculum writing this summer to reflect preparation for the possible need to continue virtual learning into the 2020-21 school year. There will also be potential policy updates as we move through the planning for reopening in the Fall.

Mrs. Liszczak moved Items B1 through B15 as follows:

Whereas the Superintendent of Schools has recommended certain changes in the district's curriculum, instruction, and student activity programs, now, therefore be it

B-1 RESOLVED, the Board of Education approves the following position for Summer 2020 with staffing as indicated:

| Position | Program | Compensation | Dates | Source |
|--|--|---|-------------|----------------------------|
| One (1) Media Specialist | Textbook Inventory within the Library Storage and Database MHS | Up to Six (6) Hours @ \$25 Per Hour | Summer 2020 | 11-140-100-101-050-007-000 |
| Three (3) Guidance Counselors (Shared Position) | Guidance Counselors MHS Summer Work – Student Scheduling | Not to exceed Twenty-One (21) Days Total @ Per Diem Rate | Summer 2020 | 11-000-218-104-050-002-000 |
| One (1) Guidance Counselor | Guidance Counselor ABIS Summer Work – Student Scheduling | Not to exceed Three (3) Days Total @ Per Diem Rate | Summer 2020 | 11-000-218-104-065-002-000 |
| One (1) Guidance Counselor | Guidance Counselor Weston Summer Work | Not to exceed Four (4) Days Total @ Per Diem Rate | Summer 2020 | 11-000-218-104-090-002-000 |
| One (1) Guidance Counselor | Guidance Counselor Roosevelt Summer Work | Not to exceed Two (2) Days Total @ Per Diem Rate | Summer 2020 | 11-000-218-104-080-002-000 |
| Four (4) School Nurses | School Nurses Weston/Roosevelt/ABIS/MHS Summer Work | Not to exceed Two (2) Days Each @ Per Diem Rate | Summer 2020 | 11-000-213-100-000-000-000 |
| One (1) Staff Member | Stage/Book Room Organizer | Not to exceed Two (2) Days @ Per Diem Rate | Summer 2020 | 11-120-100-101-080-005-000 |

- B-2** RESOLVED, the Board of Education approves the Manville School District Mentoring Plan and Statement of Assurance for the 2020 – 2021 School Year, as per guidelines from the NJ Department of Education.
- B-3** RESOLVED, the Board of Education approves the Charlotte Danielson Teacher Evaluation Model utilizing Frontline (My Learning Plan Digital Platform), as per ACHIEVENJ mandate, for the 2020-2021 school year.
- B-4** RESOLVED, the Board of Education approves the New Jersey Principal Evaluation for Professional Learning for the 2020-2021 School Year, for Administrator Evaluations.
- B-5** RESOLVED, the Board of Education approves the submission of the Manville School District Comprehensive Equity Plan for 2020-2021.
- B-6** RESOLVED, the Board of Education approves the following “Tools of the Mind” Pre-School Curriculum for the 2020-2021 School Year.
- B-7** RESOLVED, the Board of Education rescinds Motion B-3 on the February 25, 2020 Agenda approving the Extended School Year Programs (Special Education as per Student IEP).
- B-8** RESOLVED, the Board of Education approves the following Title I Enrichment Summer School, Expanding Language Arts and Mathematics through Science/Social Studies, from July 6 to July 30, 2020 with staffing as indicated:

| Position | Program | Compensation | Effective Dates | Source |
|-----------------|---|-----------------------------------|---------------------------------|---------|
| One (1) Teacher | Create Kindergarten Decoding and Word Works Videos - Preparation/Production | Up to 50 Hours @ \$30 per Hour | July 6, 2020 – July 30, 2020 | Title I |

- B-9** RESOLVED, the Board of Education approves the following Extended School Year Program.

Move to approve extended school year **virtual** programs (special education as per student IEP's) for twenty-four (24) days from July 1, 2020 to August 4, 2020 (closed 7/3/20), as follows (to be funded through IDEA):

| Position | Program | Compensation | Dates | Source |
|-----------------|-------------------------|--------------|-------------------------------------|----------------------------|
| One (1) Teacher | Pre-School Disabled | 60 hours | 7/1 to 8/4/2020 8:30 am-10:30 am | 20-250-200-500-800-000-000 |
| One (1) Teacher | Pre-School Disabled/ABA | 108 hours | 7/1 to 8/4/2020 8:30 am-12:30 pm | 20-250-200-500-800-000-000 |
| One (1) Teacher | MD/ABA Ages 5-9 | 108 hours | 7/1 to 8/4/2020 8:30 am-12:30 pm | 20-250-200-500-800-000-000 |

| | | | | |
|--|----------------------------------|------------------------------|-------------------------------------|----------------------------|
| One (1) Teacher | MD Ages 8-12 | 108 hours | 7/1 to 8/4/2020 8:30 am-12:30 pm | 20-250-200-500-800-000-000 |
| One (1) Teacher | LLD Ages 7-11 | 108 hours | 7/1 to 8/4/2020 8:30am-12:30pm | 20-250-200-500-800-000-000 |
| One (1) Teacher | LLD Ages 5-9 | 108 hours | 7/1 to 8/4/2020 8:30am-12:30pm | 20-250-200-500-800-000-000 |
| One (1) Teacher | LLD Ages 8-12 | 108 hours | 7/1 to 8/4/2020 8:30am-12:30pm | 20-250-200-500-800-000-000 |
| One (1) Teacher | MD Ages 11-15 | 108 hours | 7/1 to 8/4/2020 8:30am-12:30pm | 20-250-200-500-800-000-000 |
| One (1) Teacher | LLD Ages 11 – 15 | 108 hours | 7/1 to 8/4/2020 8:30am-12:30pm | 20-250-200-500-800-000-000 |
| One (1) Teacher | MD Ages 14 – 18 | 108 hours | 7/1 to 8/4/20 8:30am-12:30pm | 20-250-200-500-800-000-000 |
| One (1) Teacher | Substitute for Programs Above | As Needed @ \$30 per hour | 7/1 to 8/4/20 8:30am-12:30pm | 20-250-200-500-800-000-000 |
| One (1) Occupational Therapist | For Programs Above Per IEP | As per IEP | 7/1 to 8/4/2020 | 20-250-200-500-800-000-000 |
| One (1) Physical Therapist | For Programs Above Per IEP | As per IEP | 7/1 to 8/4/2020 | 20-250-200-500-800-000-000 |
| One (1) Speech Therapist | For Programs Above Per IEP | As per IEP | 7/1 to 8/4/2020 | 20-250-200-500-800-000-000 |
| One (1) Crisis Interventionist (Social Worker or School Psychologist) | For All Programs | 96 hours | 7/1 to 8/4/2020 8:30-12:30 | 20-250-200-500-800-000-000 |

B-10 RESOLVED, the Board of Education approves the following Manville School District Curriculum Writing Position for with staffing as indicated:

| Position | Program | Compensation | Dates | Source |
|--|--|--|--------------------------|----------------------------|
| Up to Five (5) Kindergarten Staff Members | Update Kindergarten ELA Curriculum | Up to 100 hours combined @ \$30.00 per hour | July 2020 – June 2021 | 11-120-100-101-090-000-000 |
| Up to Four (4) Kindergarten Staff Members | Update Kindergarten Math Curriculum | Up to 40 hours combined @ \$30.00 per hour | July 2020 – June 2021 | 11-120-100-101-090-000-000 |
| Up to Five (5) Grade 1 Staff Members | Update Grade 1 ELA Curriculum | Up to 100 hours combined @ \$30.00 per hour | July 2020 – June 2021 | 11-120-100-101-090-000-000 |

| | | | | |
|--------------------------------------|------------------------------------|---|-----------------------|--|
| Up to Four (4) Grade 1 Staff Members | Update Grade 1 Math Curriculum | Up to 40 hours combined @ \$30.00 per hour | July 2020 – June 2021 | 11-120-100-101-090-000-000 |
| Up to Five (5) Grade 2 Staff Members | Update Grade 2 ELA Curriculum | Up to 100 hours combined @ \$30.00 per hour | July 2020 – June 2021 | 11-120-100-101-090-000-000 |
| Up to Four (4) Grade 2 Staff Members | Update Grade 2 Math Curriculum | Up to 40 hours combined @ \$30.00 per hour | July 2020 – June 2021 | 11-120-100-101-090-000-000 |
| Up to Five (5) Grade 3 Staff Members | Update Grade 3 ELA Curriculum | Up to 100 hours combined @ \$30.00 per hour | July 2020 – June 2021 | 11-120-100-101-080-000-000 |
| Up to Four (4) Grade 3 Staff Members | Update Grade 3 Math Curriculum | Up to 40 hours combined @ \$30.00 per hour | July 2020 – June 2021 | 11-120-100-101-080-000-000 |
| Up to Five (5) Grade 4 Staff Members | Update Grade 4 ELA Curriculum | Up to 100 hours combined @ \$30.00 per hour | July 2020 – June 2021 | 11-120-100-101-080-000-000 |
| Up to Four (4) Grade 4 Staff Members | Update Grade 4 Math Curriculum | Up to 40 hours combined @ \$30.00 per hour | July 2020 – June 2021 | 11-120-100-101-080-000-000 |
| Up to Five (5) Grade 5 Staff Members | Update Grade 5 ELA Curriculum | Up to 100 hours combined @ \$30.00 per hour | July 2020 – June 2021 | 11-130-100-101-065-000-000 |
| Up to Four (4) Grade 5 Staff Members | Update Grade 5 Math Curriculum | Up to 40 hours combined @ \$30.00 per hour | July 2020 – June 2021 | 11-130-100-101-065-000-000 |
| Up to Seven (7) Staff Members | Update Grade 6-8 ELA Curriculum | Up to 70 hours combined @ \$30.00 per hour | July 2020 – June 2021 | 11-130-100-101-065-000-000 |
| Up to Four (4) Staff Members | Update Grade 6-8 Math Curriculum | Up to 40 hours combined @ \$30.00 per hour | July 2020 – June 2021 | 11-130-100-101-065-000-000 |
| Up to Seven (7) Staff Members | Update Grade 9-12 ELA Curriculum | Up to 70 hours combined @ \$30.00 per hour | July 2020 – June 2021 | 11-140-100-101-050-000-000 |
| Up to Six (6) Staff Members | Update Algebra I Math Curriculum | Up to 120 hours combined @ \$30.00 per hour | July 2020 – June 2021 | 11-140-100-101-050-000-000 |
| Up to Six (6) Staff Members | Update Grades 9-12 Math Curriculum | Up to 60 hours combined @ \$30.00 per hour | July 2020 – June 2021 | 11-140-100-101-050-000-000 |
| Up to Four (4) Staff Members | Update K-4 ESL Curriculum | Up to 40 hours combined @ \$30.00 per hour | July 2020 – June 2021 | 11-120-100-101-090-000-000 11-120-100-101-080-000-000 |
| Up to Three (3) Staff Members | Update Grade 5-12 ESL Curriculum | Up to 30 hours combined @ \$30.00 per hour | July 2020 – June 2021 | 11-130-100-101-065-000-000 11-140-100-101-050-000-000 |

B-11 RESOLVED, the Board of Education approves the following Math Enrichment Summer School from July 1 to August 30, 2020 with staffing as indicated:

| Position | Program | Compensation | Effective Dates | Source |
|--|---------------------------------------|--------------------------------|--------------------------------|--------|
| One (1) Staff Member to serve as Math Enrichment Instructor for Grade 6 | Grade 6 Accelerated Virtual Math Camp | Up to 30 Hours @ \$30 per Hour | July 1, 2020 – August 30, 2020 | TBD |
| One (1) Staff Member to serve as Algebra I Honors Math Enrichment Instructor | Algebra I Honors Virtual Math Camp | Up to 30 Hours @ \$30 per Hour | July 1, 2020 – August 30, 2020 | TBD |

| | | | | |
|---|--------------------------------|--------------------------------|--------------------------------|-----|
| One (1) Staff Member to serve as Pre-Calculus Enrichment Instructor | Pre-Calculus Virtual Math Camp | Up to 30 Hours @ \$30 per Hour | July 1, 2020 – August 30, 2020 | TBD |
| One (1) Staff Member to serve as Calculus Enrichment Instructor | Calculus Virtual Math Camp | Up to 30 Hours @ \$30 per Hour | July 1, 2020 – August 30, 2020 | TBD |

B-12 RESOLVED, the Board of Education approves the following out of district placements and authorizes the president and secretary to sign the appropriate contract(s) on behalf of the Board:

| Student | Placement | Effective Dates | Nature of Class | Tuition |
|---------|-----------------------------------|-------------------------------------|---------------------------|-----------------------------|
| #6 | Morris Union – DLC New Providence | 2020-2021 ESY | Services described in IEP | \$15,991 + OT & PT Services |
| #6 | Morris Union – DLC New Providence | 2020-2021 School Year | Services described in IEP | \$95,947 + OT & PT Services |
| #11 | East Mountain | 2020-2021 School Year + ESY | Services described in IEP | \$67,830 + \$9,690 ESY |
| #7 | East Mountain | 2020-2021 School Year | Services described in IEP | \$58,140 |
| #1 | Midland School | 2020-2021 School Year including ESY | Services described in IEP | \$79,485 |
| #4 | Midland School | 2020-2021 School Year including ESY | Services described in IEP | \$79,485 |
| #5 | Midland School | 2020-2021 School Year including ESY | Services described in IEP | \$79,485 |
| #10 | Banyan Upper School | 2020-2021 School Year including ESY | Services described in IEP | \$72,518 |
| #12 | Lakeview School | 2020-2021 School Year including ESY | Services described in IEP | \$107,053.80 |
| #16 | New Road School – Somerset | 2020-2021 School Year including ESY | Services described in IEP | \$64,940.40 |

B-13 RESOLVED, the Board of Education approves the updated District Health Related Preparedness Plan. (Revision of the March 2020 Plan)

B-14 RESOLVED, the Board of Education approves the revised 2019 – 2020 Manville School District Academic Calendar as per attached Addendum I.

B-15 RESOLVED, the Board of Education approves the “Student Safety Data System” report (SSDS) as shown on Addendum II for the 2019 – 2020 School Year, as submitted to the NJDOE on June 12, 2020.

B-16 RESOLVED, the Board of Education approves the following Summer online courses for school district employees as shown below:

| Employee | Event(s) | Location | Date(s) | Estimated Cost | Budget Source |
|---------------|------------------------------------|--|------------------|----------------|----------------------------|
| Michael Forte | AP Comparative Government - Online | Intermountain AP Summer Institute 2020 | 7/6/20 – 7/10/20 | \$500 | 11-000-221-800-000-000-000 |

| | | | | | |
|-------------------|--|---------------------------|-------------------|---------|------------------------|
| Leticia Jankowski | Spanish Language and Culture - APSI Online | Rutgers University Online | 7/27/20 – 7/30/20 | \$1,025 | 11-000-221-800-000-000 |
|-------------------|--|---------------------------|-------------------|---------|------------------------|

The motion was seconded by Mrs. Lombardino and approved by roll call vote as follows:

AYES: Mr. Agans, Mrs. Harabin, Mrs. Liszczak, Mrs. Lombardino, Mrs. Lukac, Mr. Panfile, Mr. Petzinger, Mrs. Pschar and Mrs. Zangara

ABSENT: None

C. Negotiations Committee: Heidi Zangara, *Chairperson*

Mrs. Zangara reported that we are still working out the details of the agreement with the Teacher's Association, but we are finished with the Administrator's Association agreement as reflected below. Meetings regarding the Teacher's Agreement will continue in July.

Mrs. Zangara moved Item C-1 as follows:

C-1 RESOLVED, the Board of Education, upon the recommendation of the Negotiations Committee, approves the Memorandum of Agreement between the Board and the Manville Administrators Association for the period of July 1, 2020 through June 30, 2021.

The motion was seconded by Mrs. Harabin and approved by roll call vote as follows:

AYES: Mr. Agans, Mrs. Harabin, Mrs. Liszczak, Mrs. Lombardino, Mrs. Lukac, Mr. Panfile, Mr. Petzinger, Mrs. Pschar and Mrs. Zangara

ABSENT: None

D. Personnel

WHEREAS the Superintendent of Schools has recommended certain appointments, payments, and leaves of absence, now, therefore be it

Mrs. Zangara moved Items D1 through D14 as follows:

D-1 RESOLVED, the Board of Education approves the following Leaves of Absence, Resignations and Retirements:

| Name | Position | Action | Effective Dates |
|---------------|--|---|--|
| Eileen Pahuta | School Secretary Manville High School | Retirement | August 1, 2020 |
| Lisa Molina | Grade 2 Teacher Weston | Maternity Disability Paid Leave of Absence Followed by an Unpaid Leave of Absence in Accordance with the NJFLA | On or about March 27, 2020 – November 22, 2020* *Revised Date |
| Emily Eick | Speech Teacher Weston | Maternity Disability Paid Leave of Absence Followed by an Unpaid Leave of Absence in Accordance with the NJFLA | On or about August 31, 2020 – February 5, 2021 |

D-2 RESOLVED, the Board of Education employs the following person in the position and with terms as stated pending satisfactory completion of employment requirements:

| Name | Position | Certificate | Compensation | Effective Dates |
|------------------|--|---|--|--|
| Laura D'Amato | Director of Special Services | CE Principal | \$120,000 | July 1, 2020 |
| Donald Johnstone | School Security Officer | N/A | \$50,000 | 2020-2021 School Year |
| Elizabeth Vroom | Chemistry Teacher MHS | Standard Teacher of Physical Science | MA, Step 16 \$76,120* *Current Guide | 2020-2021 School Year |
| Darren Fial | Social Studies Teacher ABIS (MLR for M. Leitner) | CEAS Teacher of Social Studies | MA, Step 1 \$55,780* *Current Guide (pro-rated) | August 31, 2020 – December 31, 2020 |
| Mark Ciesla | Residency Investigator On an "as needed" basis | N/A | \$30.00 Per Hour | 2020 – 2021 School Year |

D-3 RESOLVED, the Board of Education approves the following staff members in the positions with terms as stated:

| Name | Position | Compensation | Effective Dates |
|---|---|--|-----------------|
| Rachel Gottfried | Textbook Inventory within the Library Storage and Database MHS | Up to Six (6) Hours @ \$25 Per Hour | Summer 2020 |
| Christina Wright Christina Sulewski Ilana Kurtin (Shared Position) | Guidance Counselors MHS Summer Work – Student Scheduling | Not to exceed Twenty-One (21) Days Total @ Per Diem Rate (Shared) | Summer 2020 |
| Christine Bachorik | Guidance Counselor ABIS Summer Work – Student Scheduling | Not to exceed Three (3) Days Total @ Per Diem Rate | Summer 2020 |
| Dana Correnti Kristin Brons (Shared) | Guidance Counselor Weston Summer Work | Not to exceed Four (4) Days Total @ Per Diem Rate (Shared) | Summer 2020 |
| Ryan McNally | Guidance Counselor Roosevelt Summer Work | Not to exceed Two (2) Days Total @ Per Diem Rate | Summer 2020 |
| Marcie Varona Kathleen Hughes Larissa Mattei Mary Jo Kindzierski | School Nurses Weston/Roosevelt/ABIS/MHS Summer Work | Not to exceed Two (2) Days Each @ Per Diem Rate | Summer 2020 |

D-4 RESOLVED, the Board of Education rescinds Motion D-3 on the April 28, 2020 Agenda approving staffing for the Extended School Year Programs (Special Education as per Student IEP).

D-5 RESOLVED, the Board of Education approves the following Extended School Year Program.
Move to approve extended school year **virtual** programs (special education as per student IEP's) for twenty-four (24) days from July 1, 2020 to August 4, 2020 (closed 7/3/20), as follows (to be funded through IDEA):

| Name | Program | Compensation | Dates |
|---|---|------------------------------|-------------------------------------|
| Katelyn Hart | Pre-School Disabled | 60 hours | 7/1 to 8/4/2020 8:30 am-10:30 am |
| Patricia McGinley | Pre-School Disabled/ABA | 108 hours | 7/1 to 8/4/2020 8:30 am-12:30 pm |
| Randi Sullivan | MD/ABA Ages 5-9 | 108 hours | 7/1 to 8/4/2020 8:30 am-12:30 pm |
| Wanda Balladares | MD Ages 8-12 | 108 hours | 7/1 to 8/4/2020 8:30 am-12:30 pm |
| Jennifer Rutledge | LLD Ages 7-11 | 108 hours | 7/1 to 8/4/2020 8:30am-12:30pm |
| Aurora Scanlon | LLD Ages 5-9 | 108 hours | 7/1 to 8/4/2020 8:30am-12:30pm |
| Lianne Vivian | LLD Ages 8-12 | 108 hours | 7/1 to 8/4/2020 8:30am-12:30pm |
| Erin Shannon | MD Ages 11-15 | 108 hours | 7/1 to 8/4/2020 8:30am-12:30pm |
| Cheryl Cojocar | LLD Ages 11 – 15 | 108 hours | 7/1 to 8/4/2020 8:30am-12:30pm |
| Amanda Rasmussen | MD Ages 14 – 18 | 108 hours | 7/1 to 8/4/20 8:30am-12:30pm |
| Mary Kreiss-Papalski | Substitute for Programs Above | As Needed @ \$30 per hour | 7/1 to 8/4/20 8:30am-12:30pm |
| Lori Wighard | Occupational Therapist For Programs Above Per IEP | As per IEP | 7/1 to 8/4/2020 |
| Carol Ottens | Physical Therapist For Programs Above Per IEP | As per IEP | 7/1 to 8/4/2020 |
| Emily Eick Siobhan McLaughlin Maureen Tanko (Shared) | Speech Teacher For Programs Above Per IEP | As per IEP | 7/1 to 8/4/2020 |
| Gina Dawson | Crisis Interventionist For All Programs | 96 hours | 7/1 to 8/4/2020 8:30-12:30 |

D-6 RESOLVED, the Board of Education approves the following Professional Development positions for

May 15th, with staffing as indicated:

| Names | Program | Compensation | Effective Dates |
|---|--|--|-----------------|
| Brooke Beierschmitt Gabiella Cardoso Laura D'Amato Williams Kurzius Bradstreet Rand | Provide Professional Development for the May 15 Professional Development Workshops | Up to three hours including planning time @ \$25 Not to Exceed \$75 | May 2020 |

D-7 RESOLVED, the Board of Education approves the following Title III Enrichment Summer School, Expanding Language Arts and Mathematics through Science/Social Studies, from July 6 to July 30, 2020 with staffing as indicated:

| Position | Program | Compensation | Effective Dates |
|-------------------------------------|---|--|---|
| Kerry Zeigler Dawn Marie LoCalio | Instructor of the Manville School District Summer School Program for Title III Students Grades 1 - 3 | Up to 72 Hours per Teacher @ \$30 Per Hour | July 6, 2020 – July 30, 2020 8:00am – 12:00pm (Mon. – Thurs. plus 2 days planning) |
| Kenneth Eckles | Instructor of the Manville School District Summer School Program for Title III Students entering Grade 4-6 | Up to 72 Hours @ \$30 Per Hour | July 6, 2020 – July 30, 2020 8:00am – 12:00pm (Mon. – Thurs. plus 2 days planning) |
| Julia T.M. Bowie | Instructor of the Manville School District Summer School Program for Title III Students entering Grade 7-11 | Up to 72 Hours @ \$30 per Hour | July 6, 2020 – July 30, 2020 8:00am – 12:00pm (Mon. – Thurs. plus 2 days planning) |

D-8 RESOLVED, the Board of Education approves the following Title I Enrichment Summer School, Expanding Language Arts and Mathematics through Science/Social Studies, from July 6 to July 30, 2020 with staffing as indicated:

| Position | Program | Compensation | Effective Dates |
|--|--|--|---|
| Heather Erickson Diana Gallagher Courtney Fottrell Laina Penrose Laura Landau Jessica Conover Katrina DeLaCruz Meghan Dattola | Instructors of the Manville School District Summer School Program for Title 1 Students entering Grades 1-4 | Up to 72 Hours per Teacher @ \$30 per Hour | July 6, 2020 – July 30, 2020 8:00am – 12:00pm (Mon. – Thurs. plus 2 days planning) |
| Alicia Mathewson | Supervisor/Coordinator of the Manville School District Summer School Program for Title 1 Students | Stipend \$4,000 | July 6, 2020 – July 30, 2020 8:00am – 12:00pm |
| Cloe McGilberry | Create Kindergarten Decoding and Word Works Videos - Preparation/Production | Up to 50 Hours per Teacher @ \$30 per Hour | July 6, 2020 – July 30, 2020 |

D-9 RESOLVED, the Board of Education approves the student listed below to complete her Guidance Counselor/SAC practicum at Manville High School from September 2020 through December 2020 detailed as follows:

| Name | College/University | Observation Period | School |
|------|--------------------|--------------------|--------|
|------|--------------------|--------------------|--------|

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|------------------|------------------|-----------|----------------------|
| Juliana Shortino | Rider University | Fall 2020 | Manville High School |
|------------------|------------------|-----------|----------------------|

D-10 RESOLVED, the Board of Education approves the Substitute Teachers/Nurses/Secretaries/Custodians for the 2020 – 2021 School as listed on attached Addendum III.

D-11 RESOLVED, the Board of Education approves the 2020-2021 Organizational Structure for the Manville School District as identified on attached Addendum IV.

D-12 RESOLVED, the Manville Board of Education seeks to appoint coaching staff for the 2020-2021 school year fall sports season; and

WHEREAS, the Manville Board of Education will pay the full stipend associated with the coaching of a particular sport in the event that the sport's season is conducted in full; and

WHEREAS, the Manville Board of Education will not pay the amount of the stipend or pay a prorated amount of the stipend associated with the coaching of a particular sport in the event that all or a portion of the sport is not conducted due to a declared state of emergency, declared public health emergency, or a directive by the appropriate health agency or officer to institute a public health-related closure or a directive from the appropriate representative of the New Jersey Department of Education or a directive from the Governor or designee or the New Jersey Legislature or designee; end

WHEREAS, in the event that a sports season is either cancelled or reduced or modified the stipend will not be paid or will be prorated to commensurate with the percentage of the sports season that is actually conducted; and

NOW, BE IT RESOLVED, that the Manville Board of Education approves the following appointments, contingent on the sports season running and becoming operational, and with the stipend not be paid if the sports session is cancelled or prorated should the sports season not be completed because of a declared state of emergency, declared public health emergency, or a directive by the appropriate health agency or officer to institute a public health-related closure or a directive from the appropriate representative of the New Jersey Department of Education or a directive from the Governor or designee or the New Jersey Legislature or designee:

Football Coach: Patrick Gorbatak

Cheerleading Coach: Stefani Levonaitis

Cross Country Coach: Kevin Caldwell

Boys Soccer Coach: Kenneth Eckles

Girls Soccer Coach: Erin Shannon

D-13 Approval of Achievement of Superintendent's Merit Goals for the 2019 - 2020 School Year

Whereas, on September 17, 2019, pursuant to NJAC 6A:23A-3.1 and its contract with the Superintendent of Schools, the Board of Education established quantitative and qualitative goals and criteria and associated merit bonuses for the Superintendent for the 2019 – 2020 school year, and

Whereas, the Board of Education has now reviewed indicators of the Achievement of those Goals; now, therefore, be it

Resolved, the Board of Education makes the following determinations and directs that its determinations be submitted to the Executive County Superintendent of Schools for approval before payment as required by law:

| Qualitative Goal | Goal Statement | Compensation |
|------------------|--|---------------|
| Goal #2 | DURING THE 2019/20 SCHOOL YEAR, MR. BEERS LED A RETREAT REGARDING THE DISTRICT STRATEGIC PLAN AND DEVELOPED A PLAN TO CONTINUE PROGRESS. A BUDGET WAS CREATED THAT REFLECTS THE STRATEGIC PLAN. PROGRESS WAS REPORTED ON THE MANVILLE SCHOOL DISTRICT'S STRATEGIC PLAN ON THREE DIFFERENT OCCASIONS. | 3% \$4,950 |

D-14 Approval of Achievement of Business Administrator's Merit Goal for the 2019 - 2020 School Year

Whereas, pursuant to NJAC 6A:23A-3.1 and its contract with the Business Administrator, the Board of Education established quantitative and qualitative goals and criteria and associated merit bonuses for the Business Administrator for the 2019 – 2020 school year, and

Whereas, the Board of Education has now reviewed indicators of the Achievement of those goals, now, therefore, be it

Resolved, the Board of Education makes the following determinations and directs that its determinations be submitted to the Executive County Superintendent of Schools for approval before payment as required by law:

| Quantitative Goal | Goal Statement | Compensation |
|-------------------|--|---------------------|
| Goal 1 | To increase enrollment in the district Flexible Spending Account Program by 50% for the 2019-2020 school year. | 1.25% \$1,688.00 |

Mrs. Lukac asked why Item D-12 was on the agenda in the manner in which it appeared with different language than what we normally use. Mr. Beers explained that due to COVID-19 we have been advised by the attorney to include this particular verbiage in order to allow for stipends to not be paid in full if the sport season does not occur. Not something that we have ever had to contemplate before COVID-19. Mrs. Harabin followed up asking if this will apply to all stipends, and Mr. Beers replied that it will apply to all stipends that would be potentially cancelled if we need to cancel sports seasons or anything that would not occur virtually.

The motion was seconded by Mr. Panfile and approved by roll call vote as follows:

AYES: Mr. Agans, Mrs. Harabin, Mrs. Liszczak, Mrs. Lombardino, Mrs. Lukac, Mr. Panfile, Mr. Petzinger, Mrs. Pschar and Mrs. Zangara

ABSENT: None

E. Finance and Facilities Committee: Kelly Harabin, *Chairperson*

Mrs. Harabin reported that the F&F Committee met on June 16th. The potential state aid cut was reviewed and the budget was revised to reflect the new positions that we are not filling as presented earlier by Mr. Beers. The other major change is that we will not be moving forward with the new Track & Field Project that was supposed to be done this summer. We are hopeful we will be able to get that back on the schedule for next summer. We are still going to be doing several projects over the summer. We are relocating the nurse's office at Roosevelt and making other accommodations for COVID-19. We are also making changes at ABIS for the nurse's office for COVID 19. Other projects being done this summer is the High School Staff Lounge Bathrooms, the High School Boys Locker

Room Bathroom, new bleachers in ABIS Gym and renovating 3 different classrooms at Weston, Roosevelt and the High School to transition spaces that were previously divided back into single classroom spaces.

Mrs. Harabin moved Items E-1 through E-12 as follows:

E-1 BOARD SECRETARY & TREASURER REPORTS AND BOARD CERTIFICATION

RESOLUTION

WHEREAS, the Board of Education has received the reports of the treasurer and secretary for the month of April & May 2020:

WHEREAS, these reports show the following balances on May 31, 2020:

| FUND | CASH BALANCE | APPROPRIATION BALANCE |
|-----------------------------------|-----------------------|-----------------------|
| (10) General Current Expense Fund | \$3,623,453.25 | |
| (11) Current Expense | \$ - | \$1,133,791.67 |
| (12) Capital Outlay | | \$172,574.37 |
| (13) Special Schools | | \$2,500.00 |
| (20) Special Revenue Fund | (\$68,670.82) | \$261,002.83 |
| (30) Capital Projects Fund | \$26,169.33 | \$0.00 |
| (40) Debt Service Fund | \$1,856.96 | \$0.00 |
| TOTAL | \$3,582,808.72 | \$1,569,868.87 |

and

WHEREAS, in compliance with N.J.A.C.6:20-2A.1(d) the secretary has certified that, as of the date of the reports, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district Board of Education, now, therefore, be it

RESOLVED, the Board of Education accepts the above referenced reports and certifications and orders that they be attached to and made part of the record of this meeting, and be it

FURTHER RESOLVED, in compliance with N.J.A.C.6:20-2A.10(e), the Board of Education certifies that, after review of the secretary's monthly financial report (appropriation section) and upon consultation with the appropriate district officials, to the best of its knowledge, no major account or fund has been over-expended in violation of N.J.A.C.6:20-2A.10(a)(1), and that sufficient funds are available to meet the district's financial obligations for the remainder of the year.

E-2 CLAIMS FOR PAYMENT

RESOLVED, the Board of Education approve payment of the following bills and direct that a complete list of these bills be attached to and made part of these minutes:

| Fund | Check Numbers | Amount |
|---------------------------|---------------|-----------------------|
| General Fund #10 | | \$2,219,392.45 |
| Special Revenue Fund #20 | | \$114,066.74 |
| Capital Projects Fund #30 | | \$0.00 |
| Debt Service Fund #40 | | \$0.00 |
| TOTAL | | \$2,333,459.19 |

E-3 BUDGET TRANSFERS RESOLUTION – NONE FOR THIS MEETING

RESOLVED, the Board of Education ratifies the following transfers between budget line items that have been approved by the Superintendent of Schools and reported them to the Board of Education for the month ending May 31, 2020.

| AMOUNT | TO | FROM | REASON |
|--------|----|------|--------|
| | | | |

E-4 CAFETERIA CLAIMS – NONE FOR THIS MEETING

RESOLVED, the Board of Education approve the following Cafeteria Claims for payment:

| CHECK# | DATE | VENDOR | AMOUNT |
|--------|------|--------|--------|
| | | | |
| E | | Total | \$0.00 |

E-5 APPROVAL DESIGN RESOURCE GROUP TO SUBMIT PROJECT APPLICATION FOR ROOSEVELT NURSE OFFICE PROJECT

RESOLVED, the Board of Education authorizes Design Resources Group Architects, 200 Franklin Square Drive, Somerset, New Jersey 08873 to amend the Manville School District's Long Range Facility Plan and to submit all required and appropriate documents to the New Jersey Department of Education for the Roosevelt Nurse Office Project.

The district is submitting this project to the Department of Education for approval as an "other capital project" and the district understands there will be no funding available from the state for this project.

E-6 APPROVAL ESEA GRANT 2020-21

RESOLVED the Board of Education approves FY 2020-2021 ESEA Grant in the amount of:

| | |
|----------------------|-----------|
| Title I: | \$300,064 |
| Title IIA: | \$34,686 |
| Title III: | \$17,306 |
| Title III Immigrant: | \$6,507 |
| Title IV: | \$22,036 |
| Total ESEA Grant: | \$380,599 |

E-7 APPROVAL IDEA GRANT 2020-21

RESOLVED, the Board of Education approves FY 2020-2021 IDEA Grant in the amount of:

| | |
|-------------------|-----------|
| IDEA B: | \$397,301 |
| IDEA Preschool: | \$13,492 |
| Total Allocation: | \$410,793 |

E-8 CAPITAL RESERVE TRANSFER

RESOLVED, the Board of Education approve the transfer of finds from the 2019-2020 fund balance into the Manville School District's "Capital Reserve Fund" in the amount not to exceed \$900,000 as follows:

WHEREAS, NJSA 18A: 7F-41 permits the Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a Board of Education to transfer anticipated excess current revenue or unexpected appropriations into reserve accounts during the month of June by board resolution; and,

WHEREAS, the Manville Board of Education wishes to deposit anticipated current year end surplus into a Capital Reserve Account at year end; and,

WHEREAS, the Manville Board of Education has determined that \$900,000 is available for such purpose of transfer,

NOW THEREFORE BE IT RESOLVED, by the Manville Board of Education that it hereby authorizes the District's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

E-9 APPROVAL NJSIAA MEMBERSHIP

RESOLVED, the Board of Education approved Manville High School as a member of the New Jersey State Interscholastic Athletic Association and allows them to participate in the approved interschool athletic program sponsored by the NJSIAA for the 2020-21 school year.

E-10 APPROVAL ESCNJ COORDINATED TRANSPORTATION AGREEMENT

RESOLUTION FOR PARTICIPATION IN COORDINATED TRANSPORTATION

WHEREAS, the Manville Board of Education, hereinafter referred to as the Board, desires to transport special education, nonpublic, public and vocational school students to specific destinations; and

WHEREAS, the Educational Services Commission of New Jersey, hereinafter referred to as the ESCNJ, offers coordinated transportation services; and

WHEREAS, the ESCNJ will organize and schedule routes to achieve the maximum cost effectiveness;

NOW THEREFORE, it is agreed that in consideration of pro-rated contract costs, plus an administration fee of 2% or 4% for member districts, or of 6% for non-member districts, as presented to the Board as calculated by the billing formula adopted by the ESCNJ's Board of Education. Said formula shall be based on a route cost divided by the number of students allocated to each participating district. The total amount to be charged to districts will be adjusted based on actual costs.

I. The ESCNJ will provide the following services:

- a. routes coordinated with other districts to achieve a maximum cost reduction while maintaining a realistic capacity and travel time;
- b. monthly billing and invoices;
- c. computer print-outs of student lists for all routes coordinated by ESCNJ;
- d. all necessary interaction and communication between the sending district, receiving school, and the respective transportation contractors;
- e. constant review and revision of routes;
- f. provide transportation within three days or sooner after receipt of the written request; and

It is further agreed that the Board will provide the ESCNJ with the following:

- a. requests for special transportation on approved forms to be provided by the ESCNJ, completed in full and signed by authorized district personnel;
 - b. withdrawal for any transportation must be provided in writing and signed by authorized district personnel; no billing adjustments will be made without this completed form and will become effective on the date the form is received;
- II. Additional Cost – all additional costs generated by unique requests such as mid-day runs or early dismissals will be borne by the district. All such costs must first be approved by the Board.
- III. Length of Agreement – this agreement and obligations and requirements therein shall be in effect between July 1, 2020 and June 30, 2021.
- IV. Entire Agreement – this agreement constitutes the entire and only agreement between the parties and may be amended by an instrument in writing over authorized signature.

E-11 APPROVAL TUITION AGREEMENT

RESOLVED, the Board of Education approves the Tuition Agreements with Phillipsburg Board of Education for the 2019-2020 school year as follows:

- #303509 – August 14, 2019 through March 13, 2020 - \$10,140.48
- #303817 – October 1, 2019 through March 13, 2020 - \$8,018.22
- #303816 – October 1, 2019 through March 13, 2020 - \$8,208.96

E-12 APPROVAL SHARED SERVICE AGREEMENT SOMERSET COUNTY

RESOLVED, the Board of Education approves the Shared Service Agreement with the County of Somerset for new curb and sidewalk at Weston Elementary School as per the attached in the amount of \$19,090.00.

The motion was seconded by Mrs. Zangara and approved by roll call vote as follows:

AYES: Mr. Agans, Mrs. Harabin, Mrs. Liszczak, Mrs. Lombardino, Mrs. Lukac, Mr. Panfile, Mr. Petzinger, Mrs. Pschar and Mrs. Zangara

ABSENT: None

F. Communications Committee: Louis Petzinger, *Chairperson*

Mr. Petzinger reported that we are waiting for the guidance to come out from the Department of Education regarding school reopening. Once we have the guidance we will work on communicating it out to the district. As reported earlier, guidance should be available by the end of this week.

IX. OLD BUSINESS/NEW BUSINESS

Old Business:

- Mrs. Zangara – Thank you for getting the Superintendent Evaluation done. The deadline was officially extended and she will be in touch if a meeting needs to occur for consensus.

New Business:

- Mrs. Zangara – She attended (virtually) the NJSBA School Law Forum and it was very informative. A lot of discussion on COVID-19 and the effects on school districts. She will share out the documents that she received.
- Mr. Beers – Congratulations to Eileen Pahuta on her retirement. Best Wishes! Also congratulations to Laura D'amato on her appointment as our new Director of Special Services. We look forward to working with you.
- Mrs. Zangara – Thank you again to Principal Hemberger and the High School staff who worked so hard to put together such a wonderful graduation. Thank you!

- X. PUBLIC COMMENT** – Ms. Zangara will invite questions and comments from the public on agenda items. Comments are limited to three minutes per speaker. Individuals wishing to speak must state their name and address. All statements and/or questions shall be directed to the presiding officer and no participant may address or question Board members individually. All speakers are requested to express themselves in a civil manner, with due respect, for the dignity and privacy rights of others whose legal rights may be affected.

At 7:52pm Mrs. Zangara moved that the meeting be opened to the public. The motion was seconded by Mrs. Pschar and approved by unanimous voice vote. Mrs. Zangara invited questions and comments from the public.

Jennifer Esposito
218 N 4th Ave
Manville, NJ

- Congratulations to Mrs. D'amato on her new position.
- Agenda Item B-11 – Great for the kids for summer!
- The Middle Earth Program did a great job of doing virtual programs these past few months due to COVID-19 and she understands they will be doing virtual programs over the summer as well.
- Happy to hear about ABIS bleachers being replaced

Tim Kenyon
952 Heron Ave
Manville, NJ

- As of last week he is a BOE candidate for the election in November and also sits on various committees with the Township.
- Sustainable Manville – Bike Safety Plan for District – Thanked everyone who worked on it
- Recommends/Suggests that we reach out to the county regarding possible Capital Project Grants that may be available, such as when they did the Track & Field 10 years ago.

At 7:58pm Mrs. Zangara motioned to close the meeting to the public. The motion was seconded by Mr. Panfile and approved by unanimous voice vote.

XI. CLOSED SESSION (If necessary - use this resolution to identify the qualified matters to be discussed)

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the Board of Education to meet in closed session to discuss certain matters, now, therefore be it

RESOLVED, the Board of Education adjourns to closed session to discuss: (select one or more)

- 1) a matter rendered confidential by federal or state law
- 2) a matter in which release of information would impair the right to receive government funds
- 3) material the disclosure of which constitutes an unwarranted invasion of individual privacy
- 4) a collective bargaining agreement and/or negotiations related to it
- 5) a matter involving the purchase, lease, or acquisition of real property with public funds
- 6) protection of public safety and property and/or investigations of possible violations or violations of law
- 7) pending or anticipated litigation or contract negotiation and/or matters of attorney-client privilege
- 8) specific prospective or current employees unless all who could be adversely affected request an open session
- 9) deliberation after a public hearing that could result in a civil penalty or other loss, and be it

FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists.

XI. ADJOURNMENT

At 7:58pm Mrs. Zangara made a motion to adjourn the meeting. The motion was seconded by Mr. Panfile and approved by unanimous voice vote.

Respectfully Submitted,



Allison Bogart
Board Secretary